

2. Global Location (please state number of employees)

Method of Production		
Process	Production Site	Development Site

Company	Engineering	Production	Procurement	Sales	Service	Total

3. Contacts

	Management Board	Sales	Development
Name			
Phone			
E-Mail			
Negotiation Language			
No. of Employees			

	Production	Quality	Logistics
Name			
Phone			
E-Mail			
Negotiation Language			
No. of Employees			

Total Number of Employees

3.1 Clients

Clients Automotive- & Supply Industry	Country	Portion of Tunover (in %)

4. Customer Audits

Customer	Audit Type (System / Process / Product)	Score (Percentage)	Rating

4.1 Patents

Does your company have own patents

- Yes – Continue with a)
 No – Continue with 5.

a) If yes, for which products or processes?

5. Capabilities

5.1 Which of these production processes are you able to accomplish?

Prepart				Cut off				Turning			Turn-Milling			Milling 3axis			
Casting	Cold molding	Hot molding	Extrusion	Band saw	Circular saw	Water Jet cutting	Plasma Jet cutting	Laser cutting	<Ø65	Ø65-Ø100	>Ø400	<Ø65	Ø65-Ø100	>Ø400	<600mm	600-1200mm	>1200mm

Milling 5axis			Grinding				Electrical discharge			Part cleaning				Deburring			
<600mm	600-1200mm	>1200mm	< Ø10	Ø10-Ø70	>Ø70	Centreless <Ø10	Centreless >Ø10	Wire cutting	Sink erosion	PECM	Aqueous Media	Solvents Media	Vacuum	Supersonic	Robot chamfer tool	Belt grinding	ECM

5.2 Which of these additional production processes are you able to accomplish?

Surface Treatment										
Wet Blasting	Ball Blasting	Sand Blasting	Cleaning	Ball Polishing	Electro Polishing	V-Grinding	Anodizing	Anodizing with PTFE	Cr Plating	Ni Plating

5.3 What are your core competences?

6. Quality and Environmental Management

6.1 Does your company have quality and environmental management system?

Yes

Which one?

- ISO 9001:20XX
- IATF16949:20XX
- ISO 14001:20XX
- OHSAS 18001:20XX
- Others

Which one/s?

No

Do you plan any certification?

- No
- Yes

Which one/s?

When?

Are all processes that are pertinent to your customers described and implemented throughout your company?

- No
- Yes

Which one/s?

6.2 Which labor equipment is available (CMM, Optical measuring instruments, leakage tests, cleanliness analysis, X-Ray, Compression Test, ...)

Labor equipment	Type/ manufacturer	Measuring accuracy

- 6.4 Have you installed a Continuous Improvement Process (CIP)? Yes No
- 6.5 Do you apply statistical process control (SPC) in your production? Yes No
- 6.6 Do you perform process FMEA? Yes No
- 6.7 Have you defined and implemented a process to manage and control non-conforming products? Yes No
- 6.8 Do you calibrate your test equipment and do you monitor this regularly? Yes No
- 6.9 Can you perform first article inspection (FAIs)? Yes No
- 6.10 Do you record and archive test results (if required) to ensure evidentiary documentation? Yes No
- 6.11 Do you mark non-conforming parts and control them as required, e.g. through separate storage? Yes No

7. Procurement / Logistics

- 7.1 Do you select your suppliers based on clearly defined processes and transparent criteria? Yes No
- 7.2 Do you include quality and environmental management requirements in your orders to your suppliers? Yes No
- 7.3 Do you do initial calculation for country of origin for your goods? Yes No
- 7.4 Do you deliver goods with confirmation of preferential origin? Yes No
- 7.5 How do you confirm preferential origin of goods? Yes No
 - Declaration of country of origin (COO) directly on the invoice as "Authorized exporter" with unlimited value Yes No
 - Declaration of country of origin directly on the invoice with limited value as "not authorized exporter" Yes No
 - Movement certificate (EUR1) Yes No
 - Any other certification to declare country of origin such as (from A, ATR, ...) Yes No
- 7.6 Do you apply logistics concepts such as Kanban, JIT, or such when working with you customers and/ or suppliers? Yes No
- 7.7 Do you have special work instructions for handling delicate products? Yes No
- 7.8 Do you measure, evaluate and communicate supplier performance (delivery On Time/ In Full (OTIF), Supplier Score Card)? Yes No

8. Production Process

- 8.1 Are production processes monitored and continuously improved in a suitable manner? Yes No
- 8.2 Are identified deviations and customer complaints analysed, and are corrective measures defined and implemented? Yes No
- 8.3 Are production processes / technologies subject to capability checks and qualification? Yes No
- 8.4 Have you implemented processes for the marking and traceability of your products? Yes No
- 8.5 Are you processing carbon steel and/or nonferrous metal, particularly copper or copper alloys? Yes No
- 8.6 Are you processing different materials with same tools and/ or machines? Yes No
- 8.7 Are there actions in place to avoid any cross-contamination (even particles e.g. with tools or liquid media) by carbon steel and/ or nonferrous material? Yes No
- 8.8 Are all required tests, checks and inspections planned and performed (incoming goods, production, shipping)? Yes No
- 8.9 Do you perform first article/ last article tests as well as tests during the production process? Yes No
- 8.10 Have you installed preventive maintenance for your equipment, machines and plants? Yes No

9. Engineering

- 9.1 Number of engineers:
- 9.2 Which CAD system do you use? Type: _____
Version: _____
- 9.3 What data export format(s) do you use? Type: _____
(Preferred = STEP; Parasolid): Version: _____
- 9.4 Do you have in-house development activities/ facilities? Yes No
- 9.5 Do you have an in-house prototyping department? Yes No
- 9.6 Do you build your production devices/ equipment in-house? Yes No
- 9.7 Do you have an in-house tooling/ patters/ mold shop? Yes No
- 9.8 What infrastructure is available at your site?

- Endurance Test Station Other/s: _____
- Leakage Tests
- Material Tests
- Welding Seam Inspection

Please return the duly completed questionnaire by email to: purchasing@stiwa.com

To be completed by STIWA:

	Rating			Date	Name	Signature
	Suitable	Conditionally suitable	Not suitable			
Category Management						
SQE						
Process Specialist						
Optional						
Sample Part requested						
Remarks:						